



NOTES
FOR THE USE OF
KEMNAY PARISH CHURCH
FOR FUNERALS

Scottish Charity Number Sc014790

INTRODUCTION

We are very sorry to have heard of your loss. The time of a loss of someone we love is always hard and painful. These notes are prepared to help and reassure families and visiting ministers about the practical arrangements at Kemnay Church and to help us maintain the best service we can offer. Permission to use the Church building is given by the Parish Minister and he will be available to help.

ARRANGEMENTS

Arrangements for the Service are in the hand of the Minister officiating along with the undertaker who will work with the Church Officer and Organist.

TIMES

The Church will be open about an hour (unless you make another arrangement with the Church Officer and the undertaker) before the time of the Funeral.

MUSIC

There is an organist available to play music before and after the Service and for hymns during the Service. It is also possible for CD's to be played, however we do need to know beforehand so that arrangements can be made. There are separate notes to give guidance on music for Funerals.

HYMNSHEETS

Most Funeral Services have a printed hymn sheet for those who attend. Should you wish to make use of CH3 hymn books please do let us know beforehand so that they can be made available.

SEATING

The nave of the church can seat up to 130 people (it is possible for the screen to be moved and allow for more seating). There is also seating in the two galleries.

FLOWERS

A simple flower arrangement will be provided on the Chancel of the Church. There are flower stands and vases available for your

use should you wish to provide something different. Please be in touch with the Church Officer for access to the Church.

CLEANING

The Church will have been cleaned before the funeral.

CHURCH OFFICER

A Church Officer will be in attendance on the day to help with any practical needs. There are two Church Officers, please contact in the first instance Mr Leslie McKay Tel: 642482

SESSION HOUSE

This room is available for the immediate family to gather before the Service starts.

PUBLIC ADDRESS SYSTEM

This will be set up at the Lectern for the Minister officiating and others taking part in the Service. Please make use of it since there is a 'Loop Induction' system installed for the hard of hearing.

TOILETS

There is a disabled toilet in the Session House and a toilet at the entrance to the Church.

FEES

There are no fees for use the Church building for funerals. There is a fee for the Organist playing at funeral Services and also fees for the Church Officer and Cleaner.

CONTACT INFORMATION

Minister: Rev. Joshua Mikelson

Tel 01467 642219 minister@kemnaykirk.org.uk

Church Office

Tel 01467 643883 office@kemnaykirk.org.